Minutes of Berryfields Parish Council Meeting
held at Roman Park, Sir Henry Lee Crescent, Aylesbury, HP18 0YT
on Wednesday 17th June 2026.

Present: Councillors Arun Sekhar (Chair), Alagappan Muthu, Deepak Jose, Karen Ward, Kishore Dammala, Laurilee Green, Vinay Victor, Anthea Cass (Clerk), Sarah Tomlin (Deputy Clerk and Minute Taker)

26.1 Apologies for Absence

Cllrs Gareth Lane, Suresh Rayapalli, Lucy Harmes

26.2 Declarations of Interest

None declared.

26.3 Open Forum

A resident raised concerns regarding an incident at Roman Park in which a ball from the MUGA entered the adjacent play area and hit a member of her family. The resident suggested that additional protective measures be considered. The Chair advised that the matter would be reviewed outside the meeting.

26.4 Police Report

No report received.

26.5 Planning

There were no planning applications for consideration.

26.6 Minutes

Resolved: That the minutes of the Parish Council meeting held on 20th May 2026 be approved.
Proposed: Cllr Green, Seconded: Cllr Jose

26.7 Land & Facilities

- **Roman Park & Village Hall:** Councillors noted the Clerks' report.
- **Allotments:** John Bitmead is investigating repairs to the solar wells with a view to returning them to operational use.

26.8 Finance

26.8.1 To approve the payment run as circulated and to ratify budgeted payments made

outside the Parish Council meeting.
Proposed: Cllr Jose, Seconded: Cllr Ward

26.8.2 To agree the accounts to end May 2026 as circulated
Proposed: Cllr Muthu, Seconded: Cllr Green

26.8.3 To approve the spend of the repairs to the blinds in Roman Park Hall and new blinds in the Village Hall.

Councillors considered the proposed expenditure for repairs to the blinds in Roman Park Hall and replacement blinds at the Village Hall. A request was made for alternative quotations to be obtained. No resolution was made.

26.8.4 Park Inspection Contract – Review of Contractor Charges

To consider the contractors request to increase the monthly inspection fee for bi-weekly inspections from £150 to £180 per month, with immediate effect, and to determine whether to approve the revised charge.

Resolved: To approve the increase in the contractor's monthly inspection fee from £150 to £180 for bi-weekly inspections, effective immediately.
Proposed: Cllr Victor, Seconded: Cllr Green

26.8.5 To consider and approve a further 6 months lease on Aylesbury Parkway Station parking spaces.

Resolved: To approve a further 6 months lease on Aylesbury Parkway Station parking spaces.
Proposed: Cllr Jose, Seconded: Cllr Green

26.9 Policies

Resolved: That the CCTV policy be adopted.
Proposed: Cllr Jose, Seconded: Cllr Green

26.10 Ongoing Projects

Summer Events: The Clerk gave an update on upcoming community events, including the Fast Cars and Food event, community nights, karaoke, and plans to work with a local events company to trial live music performances.

26.11 Our Berryfields

The Clerk advised that the summer edition had been submitted to the printer and remained on schedule for distribution. Arrangements for delivery would follow the same process as the previous edition.

26.12 Meetings & Matters of Report

- Councillors noted an update regarding the proposed kiosk tenancy with Quercus, including the draft tenancy terms and associated legal costs. Concerns were raised regarding the solicitor's fees, and the possibility of obtaining alternative quotations was discussed.

Resolved: To instruct Gateley Solicitors to proceed with the tenancy agreement as discussed.
Proposed: Cllr Green, Seconded: Cllr Ward

- The Chair reported on a recent meeting with a representative of the proposed Crispin Street development. Feedback received from residents and councillors regarding the potential impact of the development on the local area, including traffic and infrastructure concerns, was communicated to the developer's agent. The agent confirmed that the feedback would be relayed to the developer for consideration.

26.13 Date of Next Meeting

Wednesday 15th July 2026

Meeting closed at 20:02

BERRYFIELDS PARISH COUNCIL Payment run 17 June 2026				
	BERRYFIELDS PARISH COUNCIL Payment run 17 June 2026	**Net**	**VAT**	**Total £**
BARCLAYS				
		£ -	**£ -**	**£ -**
LLOYDS				
			£ -	
DCK Payroll	INV 27246	£ 14,276.75	£ -	£ 14,276.75
Aston Commercial Cleaning	INV 4390	£ 1,008.40	£ 201.68	£ 1,210.08
John Bitmead	INV AA00964 Install door and toilet to kiosk and repair Village hall door	£ 405.00	£ -	£ 405.00
Alan Gibbons	INV13/6/2026 park inspections	£ 200.00		£ 200.00
Pickerings	INV 1389487	£ 168.00	£ 33.60	£ 201.60
Pickerings	INV 1389486	£ 100.80	£ 20.16	£ 120.96
Shield Maintenance	INV 10339	£ 1,105.00	£ 221.00	£ 1,326.00
DAYLA	INV 1724796	£ 1,135.60	£ 227.12	£ 1,362.72
DAYLA	INV1723800	£ 70.00	£ 14.00	£ 84.00
DAYLA	INV1724188	£ 27.60	£ 5.52	£ 33.12
DAYLA	INV1724189	£ 649.45	£ 129.89	£ 779.34
Dave Lucas	INV BPC 9/6/2026	£ 200.00	£ -	£ 200.00
IAC	INV 2141	£ 395.00	£ 79.00	£ 474.00
DCK	Payrpoll services INV27352	£ 142.35	£ 28.47	£ 170.82
Orchard Consulting	INV 0126	£ 380.00		£ 380.00
Aylesbury Fire Systems	INV 49373 repair failed fixings	£ 182.56	£ 36.51	£ 219.07
RTM	INV 0698 water planters	£ 250.00	£ 50.00	£ 300.00
RTM	INV 0787 water planters	£ 250.00	£ 50.00	£ 300.00
RTM	INV0782 monthly contract workd=s	£ 2,808.75	£ 561.75	£ 3,370.50
BALC	INV6809 Annual Subs and NALC fees	£ 1,457.28		£ 1,457.28
Baughan Pest Control	INV 8871 bi monthly vermin control Lawson Road	£ 80.00	£ 16.00	£ 96.00
Baughan Pest Control	INV 8900 bi monthly vermin control Roman Park	£ 120.00	£ 24.00	£ 144.00
STOTEK LTD	INV 3638 repair ice machine	£ 140.00	£ 28.00	£ 168.00
SHARD TEC	INV 7373 monthly fees for June 2026	£ 656.30	£ 131.26	£ 787.56
SHARD TEC	INV 6474 monthly fees for October 2025 outstanding	£ 656.30	£ 131.26	£ 787.56
SHARD TEC	INV 6577 monthly fees for November outstanding	£ 656.30	£ 131.26	£ 787.56
SHARD TEC	INV 7272 monthly fees for May 2026 outstanding	£ 656.30	£ 131.26	£ 787.56
		£ 28,177.74	£ 2,251.74	£ 30,429.48
	TOTAL	**£ 28,177.74**	**£ 2,251.74**	**£ 30,429.48**

PAYMENTS AND RECEIPTS MADE IN THE MONTH OUTSIDE THE PAYMENT RUN
22nd May to 15 June 2026

Account Transactions

Berryfields Parish Council

For the period 22 May 2026 to 15 June 2026

Date	Description	Debit	Credit
Berryfields Parish Council			
01 Jun 2026	Payment: Big Top Nursery	1,747.75	0.00
05 Jun 2026	Commission	0.00	8.50
BPC - Treasurers Account			
22 May 2026	Adobe	0.00	19.97
22 May 2026	Roman Park Tennis	4.60	0.00
22 May 2026	hall hire	156.00	0.00
22 May 2026	Amazon	0.00	114.00
26 May 2026	EPOS NOW - Bar takings	249.21	0.00
26 May 2026	EPOS NOW -Bar takings	203.64	0.00
26 May 2026	EoN	0.00	2,223.00
26 May 2026	HMRC PAYE/NIC CUMB	0.00	3,956.63
26 May 2026	community event ticket	2.25	0.00
26 May 2026	Waterlogic	0.00	20.78
27 May 2026	Roman Park Tennis	13.75	0.00
27 May 2026	hall hire	90.00	0.00
28 May 2026	Roman Park Tennis	18.66	0.00
28 May 2026	Allotment rent	55.00	0.00
28 May 2026	Amazon	0.00	143.96
28 May 2026	hall hire	250.00	0.00
28 May 2026	hall hire deposit	200.00	0.00
29 May 2026	tennis court booking	45.72	0.00
29 May 2026	Smartwear Oufits	0.00	30.24
29 May 2026	Amazon	0.00	19.94
29 May 2026	deposit refund	0.00	100.00
29 May 2026	hall hire	247.50	0.00
29 May 2026	hall hire	127.50	0.00
29 May 2026	deposit refund	0.00	50.00
29 May 2026	Anthea Cass - reimburse bar stock purchased	0.00	143.75
29 May 2026	Anthea Cass - reimburse bar stock purchased	0.00	39.56
29 May 2026	J Hillier printer ink reimburse	0.00	92.50
29 May 2026	hall hire deposit	200.00	0.00
29 May 2026	Amazon	0.00	58.16
29 May 2026	hall hire	60.00	0.00
29 May 2026	deposit refund	0.00	100.00
01 Jun 2026	EPOS NOW - bar takings	1,037.40	0.00
01 Jun 2026	EPOS NOW - Bar takings	2,716.49	0.00
01 Jun 2026	hall hire	330.00	0.00
01 Jun 2026	EPOS NOW -bar takings	1,140.01	0.00
01 Jun 2026	Stripe Tennis	27.86	0.00
01 Jun 2026	Parc Ponies deposit for childrens fun day poni	0.00	120.00
01 Jun 2026	Payment: Affinity Hair Design	60.00	0.00
01 Jun 2026	hall hire	90.00	0.00
01 Jun 2026	deposit for childrens fun day	0.00	177.00
01 Jun 2026	Krystian Eszrych - reimburse bar	0.00	42.40
01 Jun 2026	Amazon	0.00	143.96
01 Jun 2026	Lisa Gibson -reimurse bar	0.00	66.00
01 Jun 2026	hall hire deposit	100.00	0.00
01 Jun 2026	community event ticket	2.25	0.00
01 Jun 2026	community event ticket	2.25	0.00
02 Jun 2026	tennis court booking	8.92	0.00
02 Jun 2026	hall hire deposit	390.00	0.00
02 Jun 2026	Sarah Tomlin	0.00	131.50
02 Jun 2026	Amazon	0.00	11.99
02 Jun 2026	Nisbets - reimburse coffee mugs	73.87	0.00
02 Jun 2026	Ticket Tailor	0.00	2.88
02 Jun 2026	hall hire	150.00	0.00
02 Jun 2026	Amazon	0.00	11.50
02 Jun 2026	Amazon	0.00	31.19
03 Jun 2026	Roman Park Tennis	32.20	0.00
04 Jun 2026	EPOS NOW - bar takings	1,008.88	0.00
04 Jun 2026	Roman Park Tennis	66.70	0.00
04 Jun 2026	Adam -editor	0.00	480.00
04 Jun 2026	Sarah Tomlin -reimburse bar	0.00	58.50
04 Jun 2026	Anthea Cass	0.00	33.10
04 Jun 2026	hall hire	390.00	0.00
04 Jun 2026	deposit refund	0.00	300.00
04 Jun 2026	deposit refund	0.00	200.00
04 Jun 2026	hall hire deposit	100.00	0.00
04 Jun 2026	Kids Play Bus deposit	0.00	50.00
04 Jun 2026	deposit refund	0.00	300.00
04 Jun 2026	deposit refund	0.00	50.00
04 Jun 2026	hall hire	37.50	0.00
04 Jun 2026	Allotment rent	55.00	0.00
04 Jun 2026	deposit refund	0.00	50.00
05 Jun 2026	tennis court booking	52.64	0.00
05 Jun 2026	PAYPAL - bar	78.34	0.00
05 Jun 2026	hall hire	760.00	0.00
05 Jun 2026	hall hire	30.00	0.00
05 Jun 2026	hall hire	220.00	0.00
05 Jun 2026	hall hire	124.00	0.00
05 Jun 2026	hall hire	150.00	0.00
05 Jun 2026	hall hire	100.00	0.00
08 Jun 2026	Bucks Council Recycling	0.00	286.80
08 Jun 2026	EPOS NOW - bar takings	29.93	0.00
08 Jun 2026	NEST	0.00	197.21
08 Jun 2026	hall hire deposit	200.00	0.00
08 Jun 2026	hall hire deposit	100.00	0.00
08 Jun 2026	hall hire	45.00	0.00
08 Jun 2026	tennis court booking	4.60	0.00
08 Jun 2026	hall hire	275.00	0.00
08 Jun 2026	hall hire deposit	300.00	0.00
08 Jun 2026	hall hire	50.00	0.00
09 Jun 2026	Roman Park Tennis	48.04	0.00
09 Jun 2026	hall hire	165.00	0.00
09 Jun 2026	hall hire deposit	300.00	0.00
09 Jun 2026	deposit refund	0.00	200.00
09 Jun 2026	hall hire deposit	200.00	0.00
10 Jun 2026	Yuliia Tolmachova - reimburse milk for U3A	0.00	3.30
10 Jun 2026	tennis court booking	18.40	0.00
10 Jun 2026	Taplins	0.00	180.00
10 Jun 2026	Dinodad	48.00	0.00
10 Jun 2026	Amazon	0.00	21.30
11 Jun 2026	Amazon	0.00	391.99
11 Jun 2026	cash paid in - youth club	265.00	0.00
11 Jun 2026	Bucks Council Recycling	0.00	334.80
11 Jun 2026	cash paid in - bar	575.00	0.00
11 Jun 2026	Roman Park Tennis	32.18	0.00
11 Jun 2026	cash paid in -bar	172.00	0.00
11 Jun 2026	stall holder	20.00	0.00
11 Jun 2026	deposit refund	200.00	0.00
11 Jun 2026	stall holder	20.00	0.00
12 Jun 2026	Unknown	0.00	16.00
12 Jun 2026	tennis court booking	9.46	0.00
12 Jun 2026	hall hire	375.00	0.00
12 Jun 2026	hall hire	45.00	0.00
12 Jun 2026	hall hire	105.00	0.00
15 Jun 2026	STEM	0.00	64.80
15 Jun 2026	EPOS NOW - bar takings	45.09	0.00
15 Jun 2026	Public Works Loans	0.00	13,134.87
15 Jun 2026	Amazon	0.00	19.94
15 Jun 2026	Amazon	0.00	6.43
15 Jun 2026	community event ticket	2.25	0.00
15 Jun 2026	Amazon	0.00	5.69
16 Jun 2026	tennis court booking	4.60	0.00
16 Jun 2026	PHS	0.00	16.44
16 Jun 2026	Stuart Gibson - reimburse event items	0.00	27.10
16 Jun 2026	hall hire deposit refund	0.00	300.00
16 Jun 2026	hall hire deposit	50.00	0.00
16 Jun 2026	hall hire deposit	100.00	0.00
16 Jun 2026	reimburse event items	0.00	6.00
16 Jun 2026	hall hire deposit refund	0.00	100.00
16 Jun 2026	Amazon	0.00	42.38
16 Jun 2026	hall hire deposit	50.00	0.00
17 Jun 2026	EoN	0.00	2,227.80
16 Jun 2026	hall hire	250.00	0.00
		16,655.84	**24,244.14**